Lower Granville Hall Association

March 14, 7 p.m. 2024

AGM Meeting Minutes

Location: Lower Granville Hall

[3551 Granville Rd,](https://www.google.com/maps/search/3551%0D%0A++++++++Granville+Rd,+%0D%0A+++++++Annapolis%0D%0A++++++++Royal,+NS+%0D%0A+++++++B0S%0D%0A++++++++1A0?entry=gmail&source=g)

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**In Attendance:** Elaine Bergen, Susan Tooke, Medea Minnich, Niki Clark, Kari Rouse, Ken Babinchak, Susan McGregor, Marian Kormos, Christine Hemming

**Meeting Opening:** Susan calls the meeting to order at 7:03 PM

**Approval of the Agenda:** Medea calls to approve the agenda, Elaine seconds. Niki would like to add a Comfort Center committee after the President’s report. All in favour.

**Approval of the 2023 AGM minutes:** Medea calls to approve the minutes, Kari seconds. All approved.

**President’s Report:** Susan and Medea split the chairing of the Presidency last year and Medea is presenting the report via slideshow. Niki Clark and Ian Curry did a huge amount of work towards the Generator project via grant this year. Elaine has stepped up with rentals and events. Elaine and Ken are now taking care of the event sign and bulletin board.

**Events and Programs:** Yoga with Heather Cairns-Hodgson, Emergency 1st Aide (weather cancellation), Good Cheer Society Programs (Kimchi and Cabbage, Steam Juicing), Games Night instituted, Port Royal Literary Circle, Winter Recreation Program with County at Habitation, Community Clothing Exchange.

**Fundraising and Rentals:** Annual Holiday Tortierre Takeout, Rentals (private, municipal, Port Royal Lighthouse Association events)

**Marketing:** We added a Facebook page, website, notices in e-newsletter, Reader, bulletin board, and flyers in town for various events.

**Grants:** 2022 Community Generator program $22188 from NS CCHT managed by Niki Clark and Ian Curry. Applied for 2 other grants but not awarded from NSLC for kitchen upgrades and CUA for launch of demonstration garden.

**Facility Maintenance and Improvements:** Generator, 2 propane tanks, Seacan, range donated, 2nd fridge donated, hardware cloth installed on heating ducts to eliminate rodent problems, Dan Marsh build/installed new cellar door (repaired and painted exterior trim and front door as well), Xplore sponsorship of 2 years Internet access plus two Adirondack chairs, Oil furnace was in disrepair (has been since fixed in early 2024)

**Certification and Testing:** Elaine Bergen and Medea Holtz attended Food Safety Course in Bridgetown (valid until 2027), Fire Safety Inspection (County, every 2 years), Fire Extinguisher inspection (annual). Niki Clark met with Brian Orde about establishing a Comfort Station with a detailed evaluation (ongoing).

**Comfort Center Committee:** Niki Clark is hoping we can establish some sort of committee to evaluate people at risk in our community that we can check in on when we have crisis arise. Elaine and Niki attended an event that went over food service to the community in events of crisis and what that would entail. Niki wants to stay involved in that aspect of the Hall. We opened the Hall at the beginning of the week because of multiple power outages in the community for people to grab a coffee, get warm, and charge their devices. We had the sign out and a Facebook post, but we need to create a checklist to get this information out. We have looped in Lynne Longmire, our counselor, to help get information.

**2023 Financial Report:** Financials attached. Niki sent out Budget for 2024 based on numbers from 2023. Niki built the budget for a zero profit as we are a nonprofit. Statement of Income and Expenditures and the Balance Sheet have been filled out to the specifications of Joint Stocks. Increase in Equipment is due to the addition of the generator.

**Ballot for Election of members to the Board:**

Andi Rierden: has agreed to serve although she was not able to attend the meeting tonight.

Marian Kormos

Medea Minnich

Kari Rouse

Elaine Bergen

Susan McGregor

Call for nominations from the floor (3x)

Susan Tooke calls for a vote of the above list to serve as board members. All in Favour.

**Adjournment:** Susan Tooke calls for adjournment at 7:37 PM