**Lower Granville Hall Association**

**Thursday, February 1, 2024**

**Regular Meeting Minutes**

**Meeting Start Time:** Medea calls the meeting to order at 7:10 pm

**Members in Attendance:** Medea Holtz, Niki Clark, Kari Rouse, Elaine Bergen

**Others in Attendance:** Susan McGregor, Andi Reardon

**Approval of the Agenda:** Medea calls to approve the agenda. Andi seconds. **Approval of the minutes, December 27:** Medea calls to approve the minutes with the additions of the amended via email. Elaine seconds the minutes. **Treasurer’s Report:** Niki sent out financials via email. Shegoes over theactuals vs. budget file. We expected $200 in donations and instead ended the year with $600. We had fewer fundraisers this year than last year. Only 1 vs 3 in 2022. We received only 1 grant for the generator last year. The first aid workshop was canceled and we needed to refund the fees collected. Medea asked Niki if she can help put together a budget prior to her stepping down at the AGM. We may have elections rentals upcoming this year. Niki will prepare the two financial reports for Joint Stocks. She has the template from last year. We need two people to audit the financials and sign the reports before they are sent in to Joint Stocks. Elaine is asking Ken to review the financials. Medea will ask Susan Tooke to be the other reviewer. We need a treasurer to replace Niki as treasurer. We stand with $9850 in the account currently.  **Secretary’s Report:** Kari sent out thank you cards. And gift cards with thank you notes went to Michael and Lou for snow plowing and mowing the lawn. **Marketing Report:**

* County Guide Submissions: We have a general write up for the Hall and our few big events coming up this year including the comfort centre.
* Web site Events page has been updated.

**Programs & Events Report:**

* Community Coffee every 1st Fri. at 10
* Tai Chi series (perhaps ongoing). Starts next week. There are going to be 2 classes because it has been a popular endeavor.
* Mad Hatter Tea Party in September. May add a quilt show on display. Tie it in with a talk about the quilts and quilting styles. To be developed further.
* Music events / food truck June & August: These events will be held only by the Lighthouse, so it will only be a rental for the Hall instead of a joint event.
* Games Night: Feb 11th is the next night.
* Steve Skaffe wants to do a show here displaying some of his photographs and a talk about the history of Nova Scotia. He charges $50, we would have a suggested donation at the door for a fundraiser. May 16th will be confirmed with him.
* Should we do the food truck at the Hall on our own without the Lighthouse? We will table this idea for now.

**Rentals Report:**

* Kids birthday party last weekend.
* Lighthouse Association will rent the Hall for 2 days in July
* There is another rental on the books in August.

**Maintenance Report:**

* Furnace repair. Irving Oil & Propane account set up/tech inspections. Irving will schedule an inspection, just need the President’s signature on the Non-Profit application. Medea puts forth a motion for having Susan sign the application and we will put the oil and propane on auto fill. Elaine 2nds the motion.

**Grants Committee Report:**

* Fire Safety Day grant: Did not follow through with the grant as we didn’t get a contact back from the fire department. Will revisit this next year.

**Business Arising from the Minutes:**

* Generator panel corrections: The corrections have been made and the panel has been relabeled so it is easy to read. The sump pump, internet, kitchen plugs, south wall, main lights, seacan, furnace, and water pump are all on the generator now. Will need to notify the insurance company for the generator and the seacan. A representative called Niki from the Generator Grant to inquire about the leftover money from the grant. Niki needs to follow up with them again to let them know what we intend to use the money for. Charles Stewart may charge for making corrections to the generator panel.

**New Business:**

* Comfort Centre procedure. We need to figure out what circumstances the comfort centre will be open and who is going to man the building. We will add a note to the sign and to our FB page. We will also connect with Brian Orde to develop and staff the comfort centre and let the county know when we will be open.
* AGM: Proposed board. Will need to fill both the President and the Treasurer positions this year.
* AGM Date: Will check in with Susan for a date in March for the AGM.
* Parking Lot resurfacing & Canada Post: Last time the parking lot got redone Canada Post said they would pay for half of the parking lot back in 2016. We have lost a lot of gravel due to the wear and tear of the snow plow from the Post Office. Is it an option to get the mailboxes moved? Will they pay for half of it again? Should we look for a grant to get it paved? How much is resurfacing? How often does that need to be done? What are the issues with drainage? How much are they paying the current plow person? Tabled for now.

**Date of next board meeting:** To be decided via email.

**Meeting End Time:** Medea calls the close of the meeting 8:47pm