**Lower Granville Hall Association**

**March 15, 2023**

**Regular Meeting Minutes**

**Call to order**: 7:14PM

**In attendance:** Susan Tooke, Medea Holtz, Niki Clark, Kari Rouse, Elaine Bergen

**Business handled via email**: Elaine Bergen voted in as a board member through email after our January meeting.

**Approval of the Agenda as amended:** Susan calls, Niki 1st, Medea 2nd, all approved.

**Approval of the Minutes from January 2023 Regular Board Meeting:** Susan calls to approve minutes, Elaine 1st, Niki 2nd, all approved.

**Nomination of officers to the board:**

President, Vice-President, Treasurer, Secretary. Niki will continue to be Treasurer, Kari will continue to be Secretary, Susan will become President, and Medea will take the Vice-President spot. All voted and agreed.

Niki wants to know what the logistics of the change of officers means. Medea will still be getting the mail, handle rentals, run programs and events. Elaine will help to get the mail as well. Susan needs to be added to the bank account. Susan, Niki, Kari will need to sign for the bank. Someone will need to make the deposits at the bank. Susan will take the money to the bank and drop the slip in Niki’s mailbox.

**Treasurer’s Report**:

Financial report: Jan and Feb sent out via email. No expenses, just income.

Budget: Sent out the revised version via email. We are looking at getting the internet for free from Explore (will be noted later in Business arising from minutes.) Donations and fundraising will be less this year as we don’t have any big plans coming up. Need the budget to apply for Charitable status. Niki will prepare one for the Charitable application.

**Marketing Report (Kari & Medea):** Nothing new.

**Programs & Events Report (Medea):**

-Games Night Sunday, January 9th, February 12th

-Winter Active Event, Feb. 5, 2- 4 Kicksleds & Snowshoeing. Only 4 people came. It was late to the reader so had light attendance.

-Heather adding another 6-week yoga session starting March 17

-Lighthouse Lobster fundraiser moved to the Legion; Rapsey event March 11

-March 19th 7PM Good Cheer film David Attenborough film

-Port Royal Literary Circle, March 23th .7PM Maltese Falcon

-Chris Fertnig / Annapolis Anglers: Wants to hold the meeting here.

-Maritime Heritage film event: Niki and Ian produced this film the Hall will be showing. Need to work on Dates.

-Music nights: Medea looked at Home Roots to be considered as a venue. Alexa Jeffers is a musician and could potential help organize music nights.

**Rentals Report (Medea):**

None this month

**Maintenance & Facilities Report (Medea):**

Hardware cloth added to furnace grates: Ken Babincheck and Randy helped cover the grates.

Got a used range from Connie and Bob Whittaker. Kari needs to send a Thank you Note after Medea sends address.

Parking lot needs replacing this year.

Dan Marsh will paint trim in spring.

Generator grant: Niki goes over the tracker sheet for this grant. In-kind vs actual output so far. Niki will write an email to the Grant people as a courtesy to let them know where we are at.

**Grants Committee Report (Kari, Niki, Medea)**

NSLC grant submitted in Dec. 2022 for kitchen upgrades at $16K—not awarded

-Lynn Longmire alerted us to a potential grant for Green Energy (solar panels) and other building improvements through [Infrastructure Canada](https://www.canada.ca/en/office-infrastructure/news/2022/12/government-of-canada-accepting-funding-applications-for-the-green-and-inclusive-community-buildings-program.html), application deadline Feb. 28th. –not applied for

-CUA grant application ($5k) sent in early February for Port Royal Demonstration Garden. With Natalie Walker.

-Upcoming CCH grant application (March 28th) for the Garden Project.

**Business Arising from the Minutes**

* Explore internet donation for the next 2 years. They said there would be internet even during a power outage as long as we have a generator.

**New Business**

Food Safety Course report (Medea / Elaine): Level 1 Foodsafe course. Elaine is donating the workbook to the Hall. Very interesting information about having a certified kitchen and food safety. Liabilities with the Hall and food borne illnesses. Commercial kitchen may need to become a priority.

**Next Board Meeting:** May 9th 7pm

**Adjournment**: Elaine calls to close the meeting, Niki seconds. All approved. 8:30PM