**Lower Granville Hall Association**

**Thursday March 14, 2024**

**Regular Meeting Agenda (following the AGM)**

**Meeting Start Time:** Elaine calls the meeting to order at 7:53 PM

**In Attendance:** Medea Minnich, Elaine Bergen, Susan McGreggor, Marian Kormos, Kari Rouse

**Approval of the Agenda:** Medea calls to approve the agenda, Marian seconds. All approved.

**Approval of the Minutes, February 1 2024**: Kari motions and Medea seconds. All approved.

**Treasurer’s Report:** Proposed 2024 Budget sent via email and posted on our website. Niki will send over all the financial records and statements to the person who is voted in as treasurer. Niki, Elaine and Medea created the budget. Overall expenses for the year average around $4k. Our projected income from fundraisers is around $6k, and we already have quite a few rentals for the year booked. We do not need to go for a grant to fund the Hall, however we can see what is out there to further our progress to upgrade the hall. Medea goes over the current rates for Hall rental ($50/day, $60 with kitchen, $25 added for setup/tare down for day renters, $25 for ongoing events…)

**Secretary’s Report:** Keeping up the Facebook page, e-newsletter, no thank you cards sent out since last meeting.

**Marketing Report:** We advertise in The Reader when we have events. The County Guide will have several announcements in it as well. Kari will create a QR code, send logo to Elaine in various formats, Kari will get a Calendar app to add to the website. We will be adopting the Hall logo Kari created.

**Programs & Events Report:**

* Ongoing: Community Coffee (upcoming April and May, will start back in September); Tai Chi Series (ends in May, but is thinking about adding more options after this current session); Games Night (a few different games going at the same time)
* Steve Skafte May 16th : Poetry and photography featuring his book. Suggested donation of $5, will be a fundraiser for the Hall. Marketing information is being collected and will be sent out in our next newsletter and marketing channels.
* New Program & Event Suggestions: Elaine has a list of events she wants to do, plus wants to attract some others wanting to host other events. Tabled for next meeting.

**Rentals Report:**

* Upcoming: County (2) March 22, Public Works; April 16, Recreation (can we get the county to add some events that they run at the Hall?)
* Recent rental: private card party

**Maintenance Report:**

* Oil Furnace Repair/Auto-fill Account: Back up and running. Auto-fill with Irving.
* Parking Lot resurfacing: Elaine has a meeting scheduled with the Post Office to inquire about helping to pay for the gravel.
* “Large Trash” Clean Up: We will go through the whole property to put out the necessary items.
* Light fixture bulbs: Light fixture needs to be checked if it is dimmable. Having issues with them.
* Kitchen counter tops and flooring: need to be replaced for sanitation, need to get a price quote and look for grant. Add new sink and dishwasher? Tabled for now.
* Foyer waste container with sign: Having issues with people sticking gum to bottom of chairs. Will add a trash can with a nice sign to remind guests to deposit gum in trash can at the door.

**Business Arising from the Minutes:**

* Salvation Army Emergency Preparedness seminar: Elaine and Niki went to this event. We should create a roughed out procedure to open the hall during crisis/power outage times. There are still many questions what that should look like. Should we have an event to announce the addition of the generator? Maybe we should bring this up at one of our Community Coffee Events? Should we create a PowerPoint of our events upcoming or do another brochure to hand out asking questions for connections, and spread news.
  + So many questions: When do we open it? Who opens it? How do we proceed? What are we offering? How do we announce? How do we check on our neighbours who need help? Who is using the firehall as a comfort centre when they are operating?
  + Tabled for next meeting.
* Clare Mutual insurance updated: Added the generator, seacan and propane tanks to the insurance.
* Comfort Centre Procedure / Public Meeting: See above.

**New Business:**

* Designation of President, Secretary, Treasurer for term March 2024 – March 2026
  + Elaine puts her name forward for President.
  + Kari will remain Secretary.
  + Marian puts her name forward for Treasurer.
  + Medea makes a motion for Elaine as President, Marian as Treasurer, and Kari as Secretary. Susan seconds the vote. All approved.
* **Comfort Station / Emergency Preparedness Committee:** Elaine tables this until next time so we can get feedback from our next Community Coffee and we have been doing out research.

Kari will send out the forms for the Joint Stock renewal. Elaine will call Scotia Bank in Bridgetown to see if we can sign the forms to update signers of the bank account.

**End of Meeting:** Elaine calls the end of meeting for 9:09 PM

**Next Meeting Date:** April 15th, 7 PM