**Lower Granville Hall Association**

**Monday, November 13, 2023**

**Regular Meeting Minutes**

**Board Members in Attendance:** Susan Tooke, Medea Holtz, Niki Clark, Elaine Bergen, Kari Rouse

**Meeting Called to Order:** Susan calls meeting to order at7:04pm

**Approval of the Agenda:** Elaine motions to approve, Niki 2nd. All in favour. **Approval of the minutes, October 12:** With amendments of: See final report on generator instead of $. And it was Province/not County that doesn’t like money back from grants. Medea motions to approve with changes, Elaine 2nd. All approved.  **Treasurer’s Report:** Not much happening. Shambala rental, interest. But that’s it. Niki suggests the deposits instead of carrying around $50 cash, to e-transfer to the bank instead. There can be a note added to the books what the money deposited is for. All cash will still go to Niki and she will deposit via e-transfer.

* Banking with Scotia Bank- it was a real hassle to set up our bank account, so we would like to stay with Scotia Bank and not transfer (in reference to the branch closing in Annapolis Royal). Niki and Medea don’t recommend changing. Will have to go to Digby if we have cheques come in.
* Generator Report: Niki sent out the report via email to the board. Will attach to the minutes. She will scan and attach receipts to the report. $624 surplus from this grant that we are going to ask to purchase a freezer with these excess funds. The form is a bit confusing with where to put the In-kind donations. Niki will send in the report and explain it in the cover letter email. A big THANK YOU to Niki for taking on this on. Kari will send out a Thank you card.

**Secretary’s Report:** None **Marketing Report:** Elaine fixed up the bulletin board outside and it looks great. She has a winter theme coming up with lights. We are now renting space on the big bulletin board for a $10 fee for the community for Birthdays or other announcements. (One line, $10, 3 days. Only personal messages, not political or religious. Death notices free of charge). We have a congratulations up for the finish on the lighthouse. Medea and Elaine will work on a little paragraph for the reader to announce. Elaine will try to figure out how many letters, approx. 40. Need e-transfer first.

* We want to start advertising for rentals with pointed marketing in the reader.

 **Programs & Events Report:**

* We had 5 turn out at the Games Night, and another one coming up December 3rd.
* Tourtieres: There will be 120 meat pies and an unknown amount of Mushroom pies. We are looking at 21st for announcement in reader and 25th for start of sales. Kari will talk with Emily about the details. There will be different colour ticket for vegetarian pie vs meat pie.

**Rentals Report:**

* County will have another meeting for zoning on 29th or 30th at the Hall.
* Lighthouse has date of December 10th with 17th for storm date for presentation.
* Meditation group cancelled their event.

**Maintenance Report:**

* Furnace repair: Medea called and hasn’t heard back yet.
* Medea would like to add Dan Marsh to the next meeting agenda as an employee or retainer to maintain building. Tabled for next meeting.

**Grants Committee Report:**

* None

**Business Arising from the Minutes:**

* **Rules of Use of Hall:** Elaine founda short and long form for use of the Hall and will edit the documents for our use.
* Idea for volunteer minutes to receive a ‘free’ rental of the Hall.

**New Business:**

* Recruiting new board members. Andi Reardon may be interested in joining the board. Niki suggests that we invite Natalie Walker to be on the board.

**Date of Next Board Meeting:** December 18th 7pm

**Meeting adjourned at:** Motion to adjourn 8:20PM, All approved.