**Lower Granville Hall Association**

**October 12th, 2023**

**Regular Meeting Minutes**

**Call to Order:** 7:01 PM Susan calls the meeting to order.

**In Attendance:** Susan Tooke, Niki Clark, Elaine Bergen, Medea Holtz, Kari Rouse

**Approval of the Agenda:** Susan motion to approve the agenda. Medea moves, Niki seconded. All in favour.

**Approval of the Minutes from August 30, 2023:** Niki pointed out that the Natalie has no H. Kari will amend. Susan moved to approve. Elaine second, all in favour.

**Treasurer’s Report:** Niki sent out the financial statements via email. Not a lot happening. We are at $8297 in the bank, but generator grant is now finished. Report attached. We have a small amount of leftover money from the grant. We could use that to do the more extensive water well test or purchase a freezer for food storage to move toward comfort station. Medea says that the province doesn’t like to take money back, and we should outline it all in the report back for the project.

**Secretary’s Report:** None

**Marketing Report:** Still posting on Facebook, Elaine is redoing the bulletin board.

Reference to the Public meeting: Susan would like to put forward a motion for public events to be advertised on the sign within 3 days of the event. Elaine will second the motion. All in favour. This is because we are a community center and the public should be informed of public events/informational meetings. Susan asked Elaine to write a policy for public events and we will vote on it next meeting.

**Programs & Events Report:**

* Tourtieres: Kari states that Michael will not be able to do the pies this year. Kari brings up the possibility of getting Emily Alexis from the Savoury Emporium to make the pies for a split in profit. Kari will follow up with Emily about production. Showing her the financials from our last tourtiere event and recipe. We need to look into purchasing a freezer for storage. We will need to purchase ingredients to get discounts. Can we add a Vegetarian option? What are the logistics for selling of the pies? How many is Emily able to make? Pick up for December 16th at the Hall. Note on cooking instructions that Savoury Emporium is who made the pies this year.
* Resumption of Games Night: Medea wants to resume games night late fall/early winter. Elaine wants to book November 5th for first games night. 7pm. Potluck snacks. Niki brought up a 50/50 that was traditional in other Hall’s games night. Maybe something to add in future? 1x per month maybe next games night December 3rd.
* No yoga coming back in winter.

**Rentals Report:**

* Kari rented in September
* Meditation group continues
* Upcoming Lighthouse Association rental: Postponed until November.

**Maintenance & Facilities Report:**

* Vinyl flooring donation: Medea and Allan are thinking about donating a section of vinyl floor to the Hall. She thinks it would work for the kitchen.
* Rental of seacan space for storage: We have decided that we are not a storage facility and will only be storing our own supplies.
* Fire inspection / extinguishers: Inspection went great. Reminded us that if we are cooking meat that we will need additional outfitting of vent hoods. The extinguishers are fine until next year, but then will need to be replaced after that.
* Furnace repair: Still need repairs. Kari will try to see if her furnace person can do it. Medea will call the place suggested on the Savage Oil website.

**Grants Committee Report:** None

**Business Arising from the Minutes:**

* Haven’t heard back from King’s Shorts to see if they are coming to the Hall
* Open house for Comfort Station: Need to lower the fire extinguisher and fix exit signs. Elaine is working on a CAD drawing for escape. Maybe schedule an open house next spring to unveil the generator project. Niki will find out if the generator will run 24/7 if the power goes out. We need to figure out our policies around Comfort center and how we will proceed with that.

**New Business:**

* Brian Orde email / Comfort Station upgrades: We will continue to work through his list of upgrades.
* Elaine wants to do a cookie decorating event on December 10th at the Hall. Will need a sign up. Kids ok with parent. Come early for cookie decorating, or later for a cookie eating and social event.

**Date of next board meeting:** November 13th 7PM

**Adjournment:** Susan calls for the close of the meeting 8:37 Pm